

Learning Mentor Referral Form

Name of child.....

Year Group.....

Referred by.....

Date of referral.....

Reason For Referral

For each Every Child Matters Outcome, please tick all statements which apply:

Be Healthy

- Child is experiencing problems managing anger.
- Child is experiencing anxiety and/or is withdrawn.
- Child is considered emotionally vulnerable.
- Child is exhibiting worrying behaviour.

Stay Safe

- Child is affected by bullying (victim / perpetrator).
- Child is suspected to be at risk from harm (school/home).
- Child is involved in anti-social behaviour.

Enjoy And Achieve

- Child has poor attendance / punctuality.
- Child has low self - esteem / confidence.
- Child is disaffected with school.
- Child is not achieving their potential

Make A Positive Contribution

- Child is experiencing issues within their friendship group.
- Child is struggling to manage life change.
- Child is lacking resilience.

Achieve Economic Wellbeing

- Child's family is in need of support.

Have you already discussed the problem with the parents / carers? YES / NO

Desired Outcome.....
.....
.....

Learning Mentor To Complete

Name Of Learning Mentor assigned.....

Date.....

Nature and Frequency of Input:

<u>Nature</u>	<u>Frequency</u>
1:1 Sessions	
Group Work	
Drop - In	
Family Support / Outreach	
Other	
No Input	

Is Action Plan Written? YES / NO

Is Target included on IEP? YES / NO

Has parent been consulted? YES / NO Date.....

Have they consented to intervention? YES / NO

Other Agencies Involved With Child

Name Of Agency.....
Contact Name.....
Nature Of Input.....
.....
Contact Details.....
.....

Name Of Agency.....
Contact Name.....
Nature Of Input.....
.....
Contact Details.....
.....

Referral To The Learning Mentor

When Should I Refer A Child?

- If I have any concerns of a Child Protection Nature.
- If a child has a problem which is acting as a barrier to their learning.
- If I have taken measures to resolve the problem in class without success. (More time and resources needed to address the problem).
- When I have already discussed the issue with the parent / Carer and little has changed.
- If a problem with a child is recurrent and / or consistent.
- If I just want a different perspective on a problem.

What Happens When I Refer A Child?

- A Learning Mentor will arrange a convenient time to discuss the child with you.
- A decision will be made in conjunction with you and SENCo as to whether an LM will work with child, in what way and how often.
- LM will discuss their role with parents / Carers.
- LM will arrange with you timetabled slot to work with child.
- Targets will be decided in conjunction with you and child. Where relevant, this will be reflected on child's IEP.
- LM will write Action Plan and give you copy.
- LM will review child on half termly basis and attend IEP Reviews where relevant.

What Can I Expect

- Where agreed, the LM will work with child regularly to achieve targets.
- The LM will keep a register of when 1:1 sessions take place.
- The LM can be flexible to deal with issues as they arise but in doing so, there may be occasions when LM is unable to work with a child.
- The LM will write session notes and record any issues.
- The LM will feedback any issues, concerns or achievements to the teacher when appropriate (...and vice versa).
- The LM will liaise with parents and attend IEP meetings and parents evenings where appropriate.
- The LM will liaise with any agencies involved with a child and attend meetings where appropriate (Child Protection, CAMHS, BPP etc).